

We thank you for considering the Onalaska American Legion for your banquet and catering needs.

Should you have any questions or concerns regarding your contract for the banquet hall, activity center, or beverage options, please contact the Bar Manager at 608-783-3300.

Should you have any questions or concerns regarding your menu, or any details regarding your event, please contact the catering coordinator at 608-769-3628.

We can accommodate any event from 50 to 225 people. We can arrange your special day for weddings, birthdays, reunions, anniversaries, graduations, retirement celebrations, memorials, and funerals.

RENTAL RATES

Post 336 Legion, Auxiliary, and SAL member rates:

Banquet Hall:	Sunday through Thursday	\$75
	Friday and Saturday	\$150
Activity Center:	Funeral and Memorial Luncheons:	No Charge
		\$125 plus \$75 (refundable) cleaning deposit

In order to book under member rates, you must be:

A member in good standing for one year prior and renewed membership for second-plus years.

The spouse or child of a member. Other family relations do not qualify for discount.

A current member or pending transfer of Post 336.

General Public Rates:

Banquet Hall:	Sunday through Thursday	\$200
	Friday and Saturday	\$500
Activity Center:	Funeral and Memorial Luncheons:	\$100
		\$225 plus \$75 (refundable) cleaning deposit

How to book the Banquet Hall or Activity Center:

You can check the availability of a date with the Bar Manager via telephone at (608)783-3300. To reserve your date, you must have a signed rental contract and a 50% deposit. All bookings are done through the Bar Manager. Please schedule an appointment with the Bar Manager at your convenience to finalize your booking.

The Banquet Hall requires use of on-site catering and beverage services. The Activity Center requires use of on-site beverage services.

Contracted renter is responsible for any damages. Post 336 is not responsible for lost/stolen items.

BEVERAGE OPTIONS:

Beer:	Members	Non Members
Half Barrel Domestic	\$200	\$250
Half Barrel Import	\$250	\$400

There is a one time \$50 **included** service bar fee for self serve alcoholic beverages.

2 nd + Half Barrel (34) Pitchers	\$250	\$300
2 nd + Quarter Barrel (17) Pitchers	\$100	\$125
Half Barrel Import	\$250	\$400

SODA – Fountain service \$1.00 per glass.

Champagne:

Brut or Spumante \$16 per bottle; \$160 per case (12 bottles)

Special Orders:

Premium beers, wines, or champagnes are available on request. Special orders must be paid for at the time of the order.

How to place your beverage order:

Your beverage order can be placed with the Bar Manager, in person or via telephone, anytime two weeks plus prior to your event. Price guarantee will be given at the time of order. Please provide your event timeline for staff scheduling purposes. You may pay your beverage bill, during our business hours, one week-plus prior to your event. If you have any questions or concerns, contact the Bar Manager at (608)783-3300. We do not allow ANY carry-ins - alcoholic or non. ALL beverages for use anywhere on the property must be ordered through the bar.

UPON PLANNING YOUR SPECIAL EVENT:

Items and services included in our rental fee are...white tablecloths and lighting for buffet, cake, gift and head table. All other tables carry a \$6.00 fee per table for tablecloths. All candles/flames must be encased in glass centerpieces on any of the tables, and please NO confetti on any of the tables. We only allow freestanding decor, no tape on the walls.

Our payment options are as follows: cash, debit or credit cards, or cashier checks. We are sorry, but we are unable to take business or personal checks.

While figuring your final costs, please take into consideration the 5.5% sales tax and the kitchen service fee of 15% of total bill, and a 4% gratuity for the catering staff. Tipping is optional and NOT INCLUDED in the kitchen service fee. We will allow you to take home any left-over food. You must provide your own containers. If we provide containers there will be an additional \$10.00 charge. In addition, a 10% discount is offered to all Post 336 members for dinners, with a one year current membership or more. We deeply regret we cannot do any event for 49 persons or smaller. Also, Menu prices are only guaranteed 60 days before any event.

Please remember to update addresses, phone numbers, guest count, and any last minute details for your special day with us 10 days before the date of your event. If no changes are made to the original guest count, we will go with the number that is on the original contract.

BUFFET DINNER MENU OPTIONS:

All buffets are served with one choice of Salad, Potato, and Vegetable.
If an extra Salad, Potato or Vegetable is requested it will be an additional \$2.00 per item.

Entrée's:

Choice of One: \$20.00 or choice of two entrees \$22.00

Sliced Hot Ham
Meatballs-n-Gravy
Baked Seasoned Chicken
Beef Tips -n-Gravy with mushrooms and onions - optional

Potato Choices:

Choice of one:

Mashed Potatoes with or without garlic
Scalloped Potatoes
Au Gratin Potatoes
Baked Potato with butter and sour cream
Buttered Parsley Whole Baby White Potatoes
Cheesy Hash browns

Vegetable Choices:

Choose one:

Buttered Corn
Baked Beans
Honey Glazed Carrots
Green Beans

Salad Choices:

Choose one:

Lettuce Salad with 3 dressings
Dressings: French, Ranch, Thousand Island, lo-cal Italian
Creamy Coleslaw
Potato Salad
Creamy Pasta Salad

The above Entrées also include: Dinner Rolls and one pot each of regular and decaf Coffee.

APPETIZERS AND ETC:

Appetizers:	Quantity:	Price:
Cheese Tray 3-4 kind's	50 servings	\$85.00
Hard Salami & Cheese Tray	50 Servings	\$100.00
Veggie Platter with dip	50 servings	\$150.00
Cocktail Smokies BBQ	50 pieces or more	\$150.00
Chicken Wings W/sauces	50 pieces or more	\$200.00
Meatballs	100 pieces or more	\$175.00
Chips or Pretzels	50 servings	\$35.00
Assorted Crackers	50 servings	\$35.00

Sandwiches:	Quantity:	Price:
Ham on a Bun	100 sandwiches	\$300.00
Turkey on a Bun	100 sandwiches	\$350.00
Hot Roast Pork on a Bun	100 sandwiches	\$500.00
Hot Roast Beef on a Bun	100 sandwiches	\$650.00
BBQ's on a Bun	100 Sandwiches	\$400.00

Desserts:	Quantity:	Price:
Rice Krispie Bars	Approx. 50 pieces	\$75.00
Brownies	Approx. 50 pieces	\$75.00
Pumpkin Bars	Approx. 50 pieces	\$75.00

Salads (100 Servings):

Fresh Fruit in Season	Market Price
Potato Salad	\$175.00
Italian Pasta Salad	\$175.00
Creamy Coleslaw	\$175.00
Creamy Pasta Salad	\$175.00
Baked Beans	\$125.00

Beverages:

Coffee (per 2 gallon pot)	\$25.00
Milk (gallon 1%, 2%, skim or chocolate)	\$7.00
Fruit punch or lemonade (2 gallon)	\$10.00

We reserve the right to correct typographical errors.

Thank you for considering the Onalaska American Legion.